



Erasmus+ Programme

NO:1375

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
"Gheorghe Asachi" Technical University of Iasi	RO IASI05	<i>Erasmus Institutional Coordinator:</i> Prof. Sabina SĂRULEANU Office for International Relations and University Image Tel./ Fax: + 40 232 278628, E-mail: sabinas@staff.tulasi.ro , international@tulasi.ro Address: 67 prof.dr.doc. D.Mangeron street, 700050 IASI, ROMANIA	http://www.tulasi.ro/
		<i>Erasmus Departmental Coordinator:</i> Lecturer Dr.Eng. Liliana LAZAR Faculty of Chemical Engineering and Environmental Protection Tel.: + 40 232 278683 ext.2255 Fax: + 40 232 271311 Email: lilazar@ch.tulasi.ro Address: 73 prof.dr.doc. D.Mangeron street, 700050 IASI, ROMANIA	http://www.ch.tulasi.ro/
		<i>Academic coordinator:</i> Lecturer Dr.Eng. Liliana LAZAR (ISCED 0711 Chemical engineering and Processes) Email: lilazar@ch.tulasi.ro Assoc.Prof. Dr. Irina VOLF (ISCED 0712 Environmental protection technology) Email: ivolf@ch.tulasi.ro Lecturer Dr.Chem. Gabriela APOSTOLESCU (ISCED 0531 Chemistry) Email: ganto@ch.tulasi.ro Address: Faculty of Chemical Engineering and Environmental Protection 73 prof.dr.doc. D.Mangeron Street, 700050 IASI, ROMANIA	http://www.ch.tulasi.ro/
Kocaeli University	TR KOCAELI02	<i>Erasmus Institutional Coordinator:</i> Prof.Dr. Serdal PAMUK International Relations Unit Institutional Coordinator Tel: +90(262) 303 13 32 / Fax: +90(262) 303 10 44 E-mail: spamuk@kocaeli.edu.tr Address: Uluslararası İlişkiler Birimi Kütüphane Binası 2. Kat 41380 İzmit / Kocaeli / TÜRKİYE	http://www.kocaeli.edu.tr/int/hakkimizda/ http://int.kocaeli.edu.tr/int/
		<i>Erasmus Departmental Coordinator:</i> Assoc.Prof. Dr. Guralp OZKOC Chemical Engineering Department of Kocaeli University, Tel.: +90(262) 303 35 42 / Fax: +90 (262) 359 12 62 Email: guralp.ozkoc@kocaeli.edu.tr Address: Umuttepe Yerleşkesi, Kocaeli Üniversitesi 41380, İzmit-Kocaeli / Turkey	http://kimya.kocaeli.edu.tr/en/

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

B. Mobility numbers per academic year:
(Paragraph to be added, if the agreement is signed for more than one academic year:

*[Paragraph to be added, if the agreement is signed for more than one academic year:
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the
preceding academic year.]*

The partners submit the data for the preceding academic year.)						
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] ⁵	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration ⁶]	Student Mobility for Traineeships [total number of months of the study periods or average duration ⁶]
TR KOCAELI02	RO IASI05	0711	Chemical Engineering and Processes	1 st , 2 nd , 3 rd	2 x 10 months	2 x 6 months
		0512	Environmental protection technology	1 st , 2 nd , 3 rd	2 x 10 months	2 x 6 months
RO IASI05	TR KOCAELI02	0711	Chemical Engineering and Processes	1 st , 2 nd , 3 rd	4 x 5 months	2 x 6 months
		0512	Environmental protection technology	1 st , 2 nd , 3 rd	4 x 5 months	2 x 6 months
		0531	Chemistry	3 rd	-	2 x 6 months

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration *]	[total number of days of teaching periods or average duration *]
TR KOCAELI02	RO IASI05	0711	Chemical Engineering and Processes	4 x 1 weeks x 8 hours To be announced later	2 x 4 weeks To be announced later
		0512	Environmental protection technology	2 x 1 weeks x 8 hours To be announced later	1 x 4 weeks To be announced later
RO IASI05	TR KOCAELI02	0711	Chemical Engineering and Processes	4 x 1 weeks x 8 hours Liliana LAZAR and to be announced later	2 x 4 weeks To be announced later
		0512	Environmental protection technology	2 x 1 weeks x 8 hours Irina VOLF and to be announced later	1 x 4 weeks To be announced later
		0531	Chemistry	2 x 1 weeks x 8 hours Gabriela APOSTOLESCU and to be announced later	1 x 4 weeks To be announced later
		0415	Secretarial and office work	--	2 x 1 weeks To be announced later

C. Recommended language skills

C. Recommended language skills
The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁷	
			Student Mobility for Studies	Staff Mobility for Teaching
TR KOCAELI02	English		B1	B2
RO IASI05	Romanian	English	B1 (no certification required)	B2 English/ Romanian (no certification required)

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional)*:

<http://www.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

⁶ 1st: undergraduate, 2nd: master or 3rd: PhD

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

TR KOCAELI02 - Additional Requirements at Kocaeli University

It's compulsory for all incoming students to attend the orientation meeting held by International Relations Unit, Kocaeli University.

RO IASI05

<http://www.tuiasi.ro/rectorat/prorectorate/relatii-internationale-si-image-universitara/internationalizare/programul-life-long-learning-erasmus>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KOCAELI02	JULY	DECEMBER
RO IASI05	August 31th APPLICATIONS AND NOMINATIONS DEADLINE	December 15 th APPLICATIONS AND NOMINATIONS DEADLINE

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within **8 weeks (TR KOCAELI02) / 5 weeks (RO IASI05)**.

3. Academic Calendar

Receiving institution [Erasmus code]	Autumn term [from - to]	Spring term [from - to]
TR KOCAELI02	SEPTEMBER - FEBRUARY	FEBRUARY - JUNE
RO IASI05	OCTOBER - FEBRUARY	FEBRUARY - JULY

4. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI.

5. Termination of the agreement: Each party reserves the right to extend, amend or terminate the inter-institutional agreement on the basis of reciprocity. In the event of unilateral termination of the agreement, either party should inform the other party in writing about its decision to discontinue the exchanges with a notice of at least one academic year, provided that such termination shall not affect the students nominated prior to the date of notification. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

RO IASI05

1. TUASI sends a formal acceptance letter.

2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at TUASI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

Application procedure: <http://www.tuiasi.ro/rectorat/prorectorate/relatii-internationale-si-image-universitara/internationalizare/programul-life-long-learning-erasmus>

F. Information

1. Grading systems of the institutions

TR KOCAELI02 - Grading system of Kocaeli University

At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A). The ECTS Credits and Grade Transformation Chart for incoming undergraduate/master's/doctorate students is available at the relevant tab of the following link: <http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1>

RO IASI05

Description of grading system (In our university 1 full academic year = 60 credits)

ECTS grade	Local grade	Description of the local grade
A	10	Very good
B	9	Better than good
C	8	Good
D	7, 6	Better than satisfactory
E	5	Satisfactory
FX/F	4 and below	Unsatisfactory (Fail)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence
RO IASI05	Office for International Relations International@tuiasi.ro Phone/Fax: +40 232 278628	http://www.tuiasi.ro/rectorat/prorectorate/relatii-internationale-si-imagine-universitara/internationalizare/programul-life-long-learning-erasmus

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1
RO IASI05	Office for International Relations International@tuiasi.ro Phone/Fax: +40 232 278628	http://www.tuiasi.ro/rectorat/prorectorate/relatii-internationale-si-imagine-universitara/internationalizare/programul-life-long-learning-erasmus


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1
RO IASI05	Office for International Relations International@tuiasi.ro Phone/Fax: +40 232 278628	www.dss.tuiasi.ro http://www.tuiasi.ro/rectorat/prorectorate/relatii-internationale-si-imagine-universitara

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature
TR KOCAELI02	Prof. Dr. Serdal Pamuk Erasmus Institutional Coordinator	04 JUL 2014	
RO IASI05	Prof. Ion GIURMA RECTOR		